

November 4, 2015

addendum #1

This is the first amendment to the Professional Service Provider Agreement dated November 4, 2015, between Rutgers, The State University of New Jersey (Rutgers) and Deloitte Consulting, LLP, (Service Provider).

WHEREAS, the Service Provider was awarded a contract by Rutgers to perform the services described in RFP# R16-2879, entitled: Business Process & Organizational Review of Enrollment Management & Student Account Services, issued August 13, 2015.

THEREFORE, in consideration of the terms and conditions contained herein, the parties agree to perform additional work on this project, as outlined in the attached Deloitte proposal, dated June 30, 2016.

The TERM of the Agreement will be extended through November 30, 2016 for completion of services outlined in the attached.

The PAYMENT section of the Agreement is modified to increase the firm, fixed amount of \$669,876, as referenced in the Service Provider's Best and Final Offer dated October, 16, 2016, by an additional amount of \$1,575,000. Total cost for all services shall not exceed \$2,244,876.

All other terms and conditions of the original Professional Service Provider Agreement remain in effect.

Project Owner: Rutgers, The State University of New Jersey
Strategic Financial Initiatives

X *[Signature]*
Name: Sept. Sepasi
Date: 7.6.16

Service Provider: Deloitte Consulting, LLP

X *[Signature]*
Name: John F. Sullivan
Date: 7/6/16

Rutgers, The State University of New Jersey

X *[Signature]*
Name: J. Michael Gower
Title: Executive Vice President for Finance and Administration
Date: 7/7/2016



RUTGERS

University Procurement Services

Contract Memo

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| Buyer Contract Administrator: Diane Yourcheck for stan Makarevic/Lacy Wilson | | Date: 12/19/16 |
| Department Name: Sepi Sepasi and Niti Baldwin | | Requisition #: |
| Supplier Name: Deloitte | | |
| Contract Summary: <small>Rutgers, The State University of New Jersey (hereinafter referred to as "Rutgers"), requests proposals from firms for an review of the enrollment management and student account functions across the university. Rutgers is requesting proposals to identify best practices, assess and recommend a more efficient and effective structure; evaluate and policies, procedures and advise as to which enrollment management functions should be provided centrally and which should be provided by the chancellor units. The admissions, registrar, financial aid and student account functions will be addressed across the university, central and the four major responsibility centers, including New Brunswick, Camden, Newark, and Rutgers Biomedical and Health Sciences (RBHS).</small> | | |
| Contract Start Date: 11/16/15 | | Contract End Date: 12/31/16 |
| Contract Amount: \$ 2,244,876 | Amendment/ Extension Yes | Total Value of Contract (if amendment/ extension): \$ 2,309,876 (increase of \$65,000) |
| Procurement Authority: Under \$5000 Informal Bid RFP # R16-2879 Sole/ Single Source GPO Contract # State Contract # Other/ Comment | Contract Negotiations/ Modifications (Provide detailed explanation and attach additional sheets if necessary): Amendment #2 to "SPA to include additional services as referenced Deloitte proposal dated June 30, 2016. The scope of this project is to implement high priority recommendations from the Student Experience Improvement Initiative (SEII) Phase 1 evaluation of student-related functions and services. Specific areas of primary initial focus include the Financial Aid, Enrollment Management Organizational Transition, and One-Stop Shop Planning. An initial project planning phase includes a number of key next steps and initiatives in order to create a strong foundation for future success. This project will address enrollment management and student support services, including services or functions embedded in a central unit, a chancellor unit, or at the school level. It also includes services provided to undergraduate students, and to the extent that it is relevant, graduate students, professional students, and students in continuing education programs. The in-scope units include central administration, Rutgers University-New Brunswick, Rutgers University-Camden, Rutgers University-Newark, and Rutgers Biomedical and Health Sciences. **Additional services were approved by Sepi Sepasi and Niti Baldwin | |
| Verified Supporting Documents (Check all that apply): BAA C) Emails w/ _____ C) ICED <input type="checkbox"/> Informal Bid Justification <input type="checkbox"/> RFP Award Recommendation <input type="checkbox"/> Sole/ Single Source (attach) <input checked="" type="checkbox"/> Quote(s) C) Unauthorized Memo Other/Comment _____ | | |
| Documents for signature (Check all that apply): CI Administrative extension g Amendment [2 Contract Award Letter Term contract extension Other _____ | | |
| | | IT PSPA PSPA Supplier contract |

University Procurement Services Management Use Only

CM _____ Date _____

Director of Procurement Services *[Signature]*

Date 12/19/16

Comments:

Recurrence approval